# Paper Format Guidelines

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| **Page Layout** | |
| **Paper Format** | MS Word File (.doc or .docx) |
| **Paper Size** | A4 |
| **Margins** | 13mm or 0.5" from all sides |
| **Orientation** | Portrait |
| **Column\*** | Single Column or Double Column |
| **Font and Formatting** | |
| **Font Family** | Tahoma (for all document) |
| **Title of the Paper** | 20 pt., bold and center aligned |
| **Headings** | 11 pt., bold and center aligned |
| **Subheadings** | 10 pt., bold and left aligned |
| **Paragraphs** | 10 pt., normal and justified |
| **Headings of the table** | 10 pt., normal  **Placement:** Above the table  E.g. **Table -1**: Name of the Table |
| **Images, Charts, Figures, Graphs, etc.** | 10 pt, normal  **Placement:** Below the figure |
| **References** | 10 pt., normal and justified |

1. You can submit your paper either in Single or Double Column format.
2. Paper Header and content may be reformatted by the editorial team so as to make it compatible with the online document guidelines.
3. All table names should be placed above the table and all figures/graphs/images names should be placed below with sequential numbering of figure.
4. Please write full name of the organization of the author.
5. Paper’s abstract and keywords should be used carefully as it will be used to categorize the research work

Godinterest Theology Journal

an academic publication in the field of theology

(Volume X, Issue X)

TITLE: (Font-20 and center)

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| --- | --- | --- |
| *First Author*  *firstauthor@email*  *Organization* | *Second Author*  *secondauthor@email*  *Organization* | *Third Author thirdauthor@email*  *Organization* |

(Center, Font-11, Italic)

**ABSTRACT**

(Center, Font-12, Bold)

(Font-10, Italic, Justify, Bold) ***All the content of the research document should only be in Times New Roman font. The abstract of the paper should have font size 10, font-weight bold and font-style Italics. It should have single line spacing throughout the whole abstract. An abstract can be on any length but it is suggested that the abstract should be confined within 250-300 words.***

**Keywords** (Font-12, Bold)**:** *Keyword1, Keyword2, Keyword3, and Keyword4, etc* (Font-10, Italic)

**1. HEADING** (Font-11, Bold)

(Font-10, Justify) A paragraph of content related to your research. Add the content in the font size 10 and justified font. All paragraphs further should have same styling. Some content related to your research work in running paragraphs. Some content related to your research work in running paragraphs. Some content related to your research work in running paragraphs.

**1.1 Sub-headings** (Font-10, Bold)  
(Font-10, Justify) Some content related to your research work in running paragraphs.

**Chart -1** (Font-10, Bold): Name of the chart/fig/graph (Font-10)

**Table-1:** (Font 10, Bold) Table Name (Font-10)

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**2. CONCLUSION (**Font-11, Bold)

(Font-10, Justify) The conclusion of the research or review should go here. Conclusion heading should have the correct numbering as per the number of heading above the conclusion. This is also a paragraph so all font styling described above for a paragraph will be applicable here.

**3. ACKNOWLEDGEMENT** (Font-11, Bold)

(Font-10, Justify) The authors can acknowledge any person/authorities in this section**. This is not mandatory.**

**4. REFERENCES** (Font-11, Bold)

[1] Reference 1 (Font-10, Justify)

[2] Reference 2 (Font-10, Justify)

[3] Reference 3 (Font-10, Justify)

[4] Reference 4 (Font-10, Justify)